

**REGULAR SESSION**

**CALL TO ORDER:**

The meeting was called to order by Mrs. Marian R. Acon, Board President, at 7:10 P. M.

**FLAG SALUTE:**

The salute to the Flag of the United States of America was led by Mrs. Marian R. Acon.

**ROLL CALL:**

**Present:**

Mrs. Marian R. Acon  
Ms. Michelle Hubbard  
Mr. James M. Long  
Mr. Thomas W. Majors  
Ms. Barbara A. Richards  
Mr. Floyd B. Tame

**Absent:**

Mr. George A. Bauer  
Mr. Aaron M. Brant  
Mrs. Holly A. Ziegler

**NON-VOTING MEMBERS AND ADMINISTRATORS PRESENT:**

Dr. Jane Bovalino  
Mr. Michael Damon  
Mrs. Jodie Laskey  
Mrs. Barbara Reddick-Glover  
Mrs. Susan Vukovcan

Mr. Louis Paul Campisi  
Mr. Ryan Bauer  
Mr. Brandon Gary

**PRESENTATIONS:**

Mrs. Barbara Reddick-Glover, Jr./Sr. High School Assistant Principal, presented the Middle School Concept for the 2013-2014 school year to the Board.

**CITIZEN INPUT – ON AGEND ITEMS ONLY::**

There were no citizens wishing to address the Board on agenda items.

**APPROVAL OF MINUTES:**

Ms. Richards motioned to approve the minutes of the May 10, 2013 Deliberation/Discussion Meeting, and the May 28<sup>th</sup> Regular Session as submitted. Mr. Long seconded the motion and it was unanimously approved upon a roll call vote.

**CORRESPONDENCE/SUPERINTENDENT'S REPORT:**

Dr. Bovalino reported that a thank you letter has been received from Alan Fritz, Sr. for acknowledging the Rochester High School Class of 1963.

As reported by Dr. Bovalino, a thank you note was also received from the Vacich Family for the thoughtful flowers for their family member, Mrs. Wanda Vacich who was a long time employee of the District.

Dr. Bovalino informed the Board that the Beaver Valley Intermediate Unit is hosting a PSBA led Superintendent Evaluation Workshop. This is a great opportunity for the administration and staff to learn the new regulations together. This workshop will take place at the Beaver Valley Intermediate Unit on Wednesday, August 14, 2013 from 5:30 p.m. to 8:00 p.m. Please RSVP to Leslie King, Secretary to the Superintendent.

**SOLICITOR'S REPORT:**

The Solicitor reported that an Executive Session had been held immediately prior to this meeting this evening to discuss personnel matters.

**BOARD COMMITTEE ACTIONS**

**FINANCE:**

Mr. Long motioned to approve the following financial reports:

**A. The Treasurer's Report - (None at this time.)**

**B. Payment of Bills**

a. General Fund Accounts Payable	\$164,179.89
b. Cafeteria Fund	\$ 27,370.78

**C. Monthly Budget Reports - To be provided when reconciled.**

a. Cafeteria Fund  
b. Student Activities

**D. Informational Reports – To be provided when reconciled.**

a. Financial – Expenditures/Revenue

Ms. Hubbard seconded this motion, and it was unanimously approved upon a roll call vote.

Mr. Long motioned to approve Rochester Borough's request that Rochester Area School District exonerate the 2012 and 2013 real estate taxes from the following Parcel Number:

Parcel:	49-002-0500.000
Property Address:	235 Brighton Avenue
Neighborhood:	Rochester Borough

Ms. Hubbard seconded this motion, and it was unanimously approved upon a roll call vote.

Mr. Long motioned to approve the revised Business Associate Agreement with Tri-Star Benefit Systems, Inc. (plan administrator for the District's flexible spending account plan) to implement changes to the Health Insurance Portability and Accountability Act of 1996 (HIPPA) made by the Health Information Technology for Economic and Clinical Health (HITECH) Act and the Genetic Information Nondiscrimination Act (GINA). This motion was seconded by Ms. Hubbard, and unanimously approved upon a roll call vote.

A motion was made by Mr. Long to approve the Services Agreement Reinstatement with The OMNI Group for 2013-2014 to continue to serve as Plan Administrator for the Rochester Area School District's 403(b) Plan. Ms. Hubbard seconded this motion, and it was unanimously approved upon a roll call vote.

Mr. Long motioned to approve the transfer of \$431,000 from the General Fund to the Capital Projects Fund. This was seconded by Ms. Hubbard, and unanimously approved upon a roll call vote.

Mr. Long motioned to approve the following construction project payments from the 2011 Capital Improvement Account:

<u>Vendor</u>	<u>Contract/Description</u>	<u>Amount</u>
Reed Associates, Inc.	Casework – <b>Final</b>	\$ 9,682.50
Phase One Development	Asbestos Abatement – <b>Final</b>	\$ 4,281.83
Maffie Strayer Furnishings	Visual Display Boards – <b>Final</b>	\$ 4,280.00
Degol Carpet	Floor Covering – Payment #8	\$ 3,827.59
Degol Carpet	Floor Covering – Payment #9	\$17,996.95
Enders Plumbing	Plumbing – Payment #15	\$10,591.32

This motion was seconded by Ms. Hubbard, and unanimously approved upon a roll call vote.

Mr. Long motioned to approve the adoption of the final General Fund Budget (PDE-2028) for the 2013-2014 fiscal year in the amount of \$15,073,773 and resolution to levy/re-enact the supporting tax basis as follows:

a. Real Estate Tax	=	62.0 mills (5.8201 increase)
b. Per Capita Tax	=	\$10
c. Occupation Tax	=	\$5

d. Earned Income Tax	=	5.0 mills
e. Local Services Tax	=	\$5
f. Mercantile Tax (Retail)	=	.75 mill
g. Mercantile Tax (Wholesale)	=	.50 mill
h. Realty Transfer Tax	=	5.0 mills

This motion was seconded by Ms. Hubbard and unanimously approved upon a roll call vote.

A motion was made by Mr. Long to approve the resolution authorizing Act 1 Homestead and Farmstead exclusion real estate tax reductions for the school year beginning July 1, 2013 under the provisions of the Homestead Property Exclusion Program Act and Taxpayer Relief Act. Ms. Hubbard seconded this motion and it was unanimously approved upon a roll call vote.

Mr. Long motioned to approve Mr. Scott Antoline, Business Manager, authority to assign fund balances based on accounting regulations as appropriate for the final audited financial statements for the fiscal year ending June 30, 2013. Ms. Hubbard seconded this motion, and it was unanimously approved upon a roll call vote.

Mr. Long motioned to accept the proposal from The Yorke Agency, Inc. to secure and provide the following insurance coverage for the fiscal year 2013-2014 at a total annual cost of \$134,828:

<u>Coverage</u>	<u>Insurance Company</u>	<u>Amount</u>
Worker's Compensation	Highmark Casualty	\$88,664
Property (w Boiler)	Liberty Mutual	\$20,676
General Liability	Liberty Mutual	\$15,628
Auto	Liberty Mutual	\$ 1,268
Inland Marine	Liberty Mutual	\$ 588
Crime/School Leaders Liability	Liberty Mutual	\$ 902
Umbrella	Liberty Mutual	<u>\$ 7,102</u>
	<b><u>Total:</u></b>	<b>\$134,828</b>

This was seconded by Ms. Hubbard, and unanimously approved upon a roll call vote.

The proposal from Blackwood Financial Planning, Inc. to provide All Sports (including Catastrophic Program) and Voluntary Student Accident Insurance programs through United States Fire Insurance Company for the fiscal year 2013-2014 at a total annual cost of \$5,500 by motion of Mr. Long, second of Ms. Hubbard, and unanimous roll call vote.

Mr. Long motioned to approve Mr. Scott Antoline, Business Manager, to be added as an authorized signer and be authorized to access and initiate all on-line banking/financial transactions for all Rochester Area School District bank depository accounts while also serving the District's on-line banking administrator with authority to assign on-line banking access and transaction roles for other Rochester Area School District employee users. This was seconded by M. Hubbard, and unanimously approved upon a roll call vote.

The Change Order #12 from Masterpiece Painting for various on-site changes as listed for a contract credit in the amount of \$9,736 was approved by motion of Mr. Long, second of Ms. Hubbard, and unanimously approved upon a roll call vote.

Mr. Long motioned to approve Dr. Bovalino and Mr. Antoline to approve the bills deemed necessary for the month of July. Ms. Hubbard seconded this motion, and it was approved upon a roll call vote.

**TEACHERS AND PERSONNEL:**

Ms. Hubbard motioned to accept the non-renewal of Ms. Kathleen Bruno, a temporary professional educator. Ms. Bruno has served in the grant funded position as part-time Reading Specialist that is funded through the Rural and Low Income Schools Grant. Mr. Long seconded this motion, and it was unanimously approved upon a roll call vote.

Ms. Hubbard motioned to approve Mr. Matt Weiss as the Special Education Teacher for the Secondary Extended School Year Program. This was seconded by Mr. Long, and unanimously approved upon a roll call vote.

Mrs. Yvonne Horton and Philip Lacey were approved as the Extended School Year (ESY) Para-educators by motion of Ms. Hubbard, second of Mr. Long, and unanimous roll call vote.

Ms. Hubbard motioned to approve Deborah Carr for the Special Education Teacher for the Elementary Extended School Program. Mr. Long seconded this motion, and it was unanimously approved upon a roll call vote.

Mrs. Christy Shoemaker was approved for the Technology Secretary by motion of Ms. Hubbard, second of Mr. Long, and unanimous roll call vote.

Ms. Hubbard motioned to approve Mrs. Sharmane Fuller for the position of Guidance Secretary. Mr. Long seconded this motion, and it was unanimously approved upon a roll call vote.

Ms. Hubbard motioned to approve Ms. Sheri Pizzella for the Special Education Secretary eleven (11) month position effective August 1, 2013. This was seconded by Mr. Long, and unanimously approved upon a roll call vote.

Ms. Hubbard motioned to approve the salary increase of 2.5% for Leslie King, Confidential Secretary to the Superintendent, beginning July 1, 2013 (2013-2014 school year). Mr. Long seconded this motion, and it was unanimously approved upon a roll call vote.

The salary increase of 2.5% for Mr. Lou Campisi, Director of Maintenance and Facilities, beginning July 1, 2013 (2013-2014 school year) was approved by motion of Ms. Hubbard, second of Mr. Long, and unanimous roll call vote.

**EXECUTIVE SESSION:**

Ms. Hubbard motioned to go into an Executive Session at 7:45 p.m. for a personnel matter. Mr. Long seconded this motion and it was unanimously approved upon a roll call vote.

**RECONVENEMENT:**

Mr. Long motioned to return to Regular Session at 8:12 p.m. Ms. Hubbard seconded this motion and it was unanimously approved upon a roll call vote.

**TEACHERS AND PERSONNEL (Continued):**

Ms. Hubbard motioned to approve the extension of Mr. Robert Fike's, Technology Department, contract for one year at a 2.5% increase retroactive to July 1, 2012. Mr. Majors seconded this motion, and it was unanimously approved upon a roll call vote.

Mrs. Susie Vukovcan, Director of Special Education, was approved to attend the Special Education Leadership Academy in Bedford Springs on July 22, 2013 through July 25, 2013 at a cost of approximately \$680.37 by motion of Ms. Hubbard, second of Mr. Long, and unanimous roll call vote.

Ms. Hubbard motioned to approve Ms. Sandra Barker to the summer substitute custodial list at \$7.25 per hour. This was seconded by Mr. Long, and unanimously approved upon a roll call vote.

**BUILDING AND GROUNDS:**

Mr. Long motioned to approve Hamilton Tool and Supply Company, World Headquarters, offer of \$5,135, to purchase the wood shop equipment, as is/where is, in storage rental trailer near the school loading dock. Ms. Hubbard seconded this motion, and it was unanimously approved upon a roll call vote.

A motion was made by Mr. Long to approve John Panella's, Band Director, request to host the 2014 Junior High District Band Festival at Rochester Area School District on Tuesday, April 15, 2014. Approximately 150 students from 45 schools would be in attendance. The concert would begin at 7:00 p.m. Mr. Panella is requesting use of the Auditorium, Auditorium Lobby, Restrooms and the Music Classrooms. Ms. Hubbard seconded this motion, and it was unanimously approved upon a roll call vote.

Mr. Long motioned to approve 5Star's request to use the Practice Football Field, Lined Practice Field, Lights and Restrooms for Youth Football Camp. Ms. Hubbard seconded this motion, and it was unanimously approved upon a roll call vote. Dates are to be coordinated with Mr. Campisi.

Mr. Long motioned to approve Ms. Amanda Bable's request to use the Multi-Purpose Room for the Lil Rams Cheerleading Camp beginning July 15, 2013 through July 17, 2013. This was seconded by Ms. Hubbard, and unanimously approved upon a roll call vote.

A motion was made by Mr. Long to approve the reconfiguration of the Rochester Area School District to re-implement the Middle School. The new configuration is:

Elementary School – K-5  
Middle School – 6-8  
High School – 9-12

Ms. Hubbard seconded the above motion, and it was unanimously approved upon a roll call vote.

Mr. Long motioned to approve Mr. Michael Damon to serve as the Middle School and High School Principal. Ms. Hubbard seconded this motion, and it was unanimously approved upon a roll call vote.

By motion of Mr. Long, second of Ms. Hubbard, and unanimous roll call vote, Mrs. Barbara Reddick-Glover was approved to serve as Middle School and High School Assistant Principal.

**ATHLETICS/SPECIAL ACTIVITIES:**

Mr. Majors motioned to approve the Cooperative Agreement between the Rochester Area School District and the New Brighton Area School District to permit three Rochester students to participate on the New Brighton Boys Varsity Soccer Team at no cost to the Rochester Area School District. Mr. Tame seconded this motion, and it was unanimously approved upon a roll call vote.

Mr. Majors motioned to approve Mr. Mark D. Richko to serve as the Varsity Volleyball Head Coach for the 2013-2014 school year at a supplemental base salary of \$1,500 (clearances are on file). Mr. Tame seconded this motion, and it was unanimously approved upon a roll call vote.

A motion was made by Mr. Majors to approve the 2013 Athletic Sponsorship Signage Opportunities for the 2013-2014 football season. All proceeds will go directly to the Athletic Department to help support the nine high school athletic teams. Mr. Tame seconded this motion, and it was unanimously approved upon a roll call vote.

Mr. John Capehart was approved to be added as a volunteer Marching Band Instructor by motion of Mr. Majors, second of Mr. Tame, and unanimous roll call vote. (Clearances are on file).

**TRANSPORTATION:**

There was nothing presented for action from this committee this evening.

**CURRICULUM:**

Ms. Hubbard motioned to approve the administration's recommendation of the student disposition. Mr. Long seconded this motion, and it was unanimously approved upon a roll call vote.

**TECHNOLOGY:**

Mr. Tame motioned to approve the extension of the contract with Questeq for one year at a cost of \$82,500. The above motion was seconded by Mr. Long, and unanimously approved upon a roll call vote.

**POLICY AND PROCEDURES: SAFETY AND SECURITY: INTERMEDIATE UNIT:  
BEAVER COUNTY CAREER AND TECHNICAL CENTER: AND LEGISLATION:**

**CITIZENS INPUT:**

There were no citizens wishing to address the Board at this time.

**ADJOURNMENT:**

There being no further business for this evening, Mr. Long motioned to adjourn at 8:25 p.m. Ms. Hubbard seconded this motion, and it was unanimously approved upon a roll call vote.

Respectfully submitted,



Carol Gross  
Board Secretary